

How to Find and Navigate Courses on the Learning Hub



The Learning Hub provides a large library of free resources to support your AAC journey. This content is available to you any time just by logging in. In this guide, you'll learn how to find, add, and complete courses on the Learning Hub. Select a topic in the Table of Contents to jump to the section you need. For a complete tour of the Learning Hub, watch this [video](#).

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Sign In & Get Started

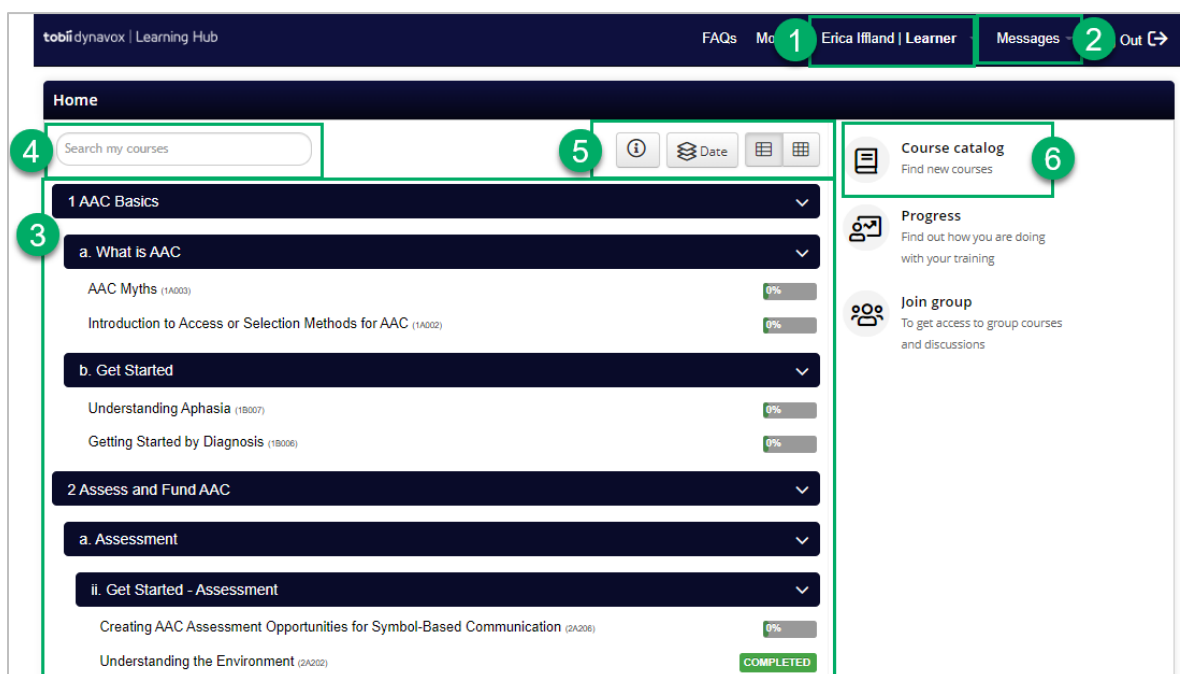
Let's start with how to sign in and get started. Visit <https://learn.tobiidynavox.com/> and use your myTobiiDynavox, myBoardmaker, Funding, or myMessageBanking account email and password to log in. If you have not yet set up an account with Tobii Dynavox, select **Create Account** to get started.

i Prefer to watch? View this [video](#) about signing in and getting started with your account.

Get to Know the Dashboard (Home)

Let's get to know your personal **Dashboard**. This will be the first screen you see when you log into the Learning Hub. This will also be the screen you are taken to when you exit a course. The courses listed in this area are those that you have already added or started. To find or search all learning content be sure to select **Course Catalog (6)** on the right side of the screen.

i Prefer to watch? View this [video](#) about using your Dashboard.



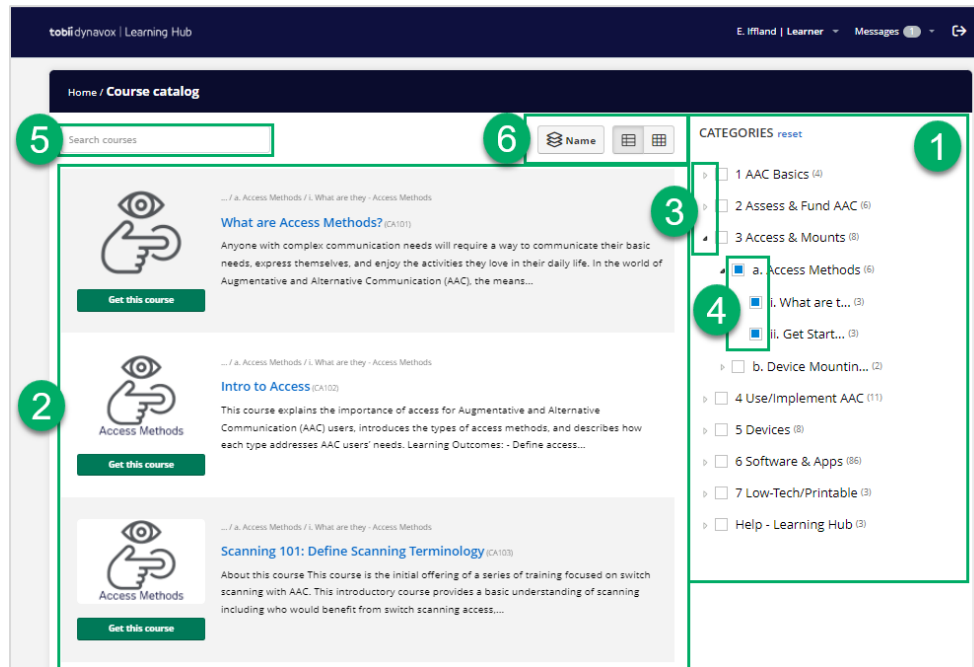
1. **Your Name** – Select here to update your info, access certificates, and switch branches, if applicable.
2. **Messages** – Select here to send a message to the administrators if you need assistance or have feedback to share.
3. **Dashboard Course List** – Courses shown here are courses you have already added or started. Use this view to check your progress or select the course title to resume or review the content.
4. **Dashboard Search Bar** – Use this search bar to find a course you have already started (this search bar will NOT search the catalog).
5. **Dashboard View Options** – Select an option to change the view of your Dashboard.
6. **Course Catalog** – Select here to see our entire Course Catalog. Find and search all course titles in our library.

Get to Know the Course Catalog

Next let's get familiar with the Course Catalog. In this section of the guide, you will learn how the Course Catalog is set up and how you can use it to find new courses.



Prefer to watch? View this [video](#) about using the Course Catalog.



1. **Categories** – High level topics, organized in the order that you may be introduced to AAC, are further broken down into subcategories to help you find the content or topic you are interested in (see category and subcategory definitions/organization in the *Find Content Using Categories* section below).
 2. **Catalog Course List** – All courses are listed here by default. The list of courses will change depending on categories selected or search terms used.
 3. **Expand** – Select the caret (small triangle icon) to see additional categories and subcategories.
 4. **Filter Box** – Select the box to filter by category. This will change what courses are visible in the course list.
 5. **Course Catalog Search Bar** – Search the entire catalog to find courses related to your topic of interest (see helpful search terms below).
- Note:** There are two search bars in the Learning Hub. See additional information below under the *Search for Content by Title or Topic* section.
6. **Course View Options** – Select an option to change the course list view. Options available include view by name, date last updated, or in a list (shown) or grid format.

Find Content Using Categories: Learn what you can expect to find inside each category and subcategory.

Categories	Definitions: What content can I find here?
1 AAC Basics	Gain a foundation for understanding AAC. This is a great place to start if you are brand new to AAC, need a refresher or are looking for content to share with support team members including families, educators, and more. Content includes what is AAC, who can benefit from AAC, why use visuals, introduction to access methods, AAC myths and more. It also includes content that will help you to get started with AAC including an introduction to AAC approaches, our Tobii Dynavox products, low-tech tools and more.
2 Assess & Fund AAC	Learn how to complete the assessment and funding process in order to get AAC for your communicator. Content includes videos, guides, tools, and courses related to the assessment and funding processes
3 Access & Mounts	Increase your ability to understand, select, and use different access methods and device mounts. Content includes videos, guides, tools, and courses related to various access methods and device mounts.
4 Use/Implement AAC	Learn how to use AAC and implement practices that best meet the needs of your unique communicator. Content in this category is organized by best practices, those specific to an AAC approach or by diagnosis.
5 Devices	Learn about specific Tobii Dynavox devices, including unique features and setup. Then move to the Software & Apps category to learn how to use your specific software for communication.
6 Software & Apps	Learn about specific Tobii Dynavox software and app options, including Boardmaker. Content here will provide you with a general overview, how to set up the software, how to use the features and functions of the software, how to implement the software, and the research and development behind the software.
7 Low-Tech/Printable	Explore low-tech and printable supports for communication, learning, and behavior intervention. You'll find links to these supports so that you can print the resources out and start using them today.
Help – Learning Hub	This category includes helpful resources for using and navigating the Learning Hub to find content successfully.

Subcategories	Definitions: What content can I find here?
What is it or Meet [insert product name]	Courses found under this subcategory provide a general overview of the related topic or product. A helpful resource collection is linked and available within every course. This collection includes getting started guides, training cards, manuals, etc.
Getting Started or Set Up	Courses under this subcategory provide you with specific steps to start a process (i.e.: assessment or funding) or resources to help you get up and running with a specific software or device. The same helpful resource collection as above is linked for quick access.
Features & Functions	Courses found under this subcategory help you understand and use the tools related to a specific device or software. You will find guides, videos, and courses related to programming, editing, and customizing; everything you need to get the most out of the device and/or software. The same helpful resource collection as above is linked for quick access.
Use [insert product name]	Courses found under this subcategory are product specific. These courses and resources provide examples of how to use the device or software in real life situations. The same helpful resource collection as above is linked for quick access.
Research & Development	When applicable this subcategory provides access to documentation related to the research and development of the product and how it supports communication and/or learning. The same helpful resource collection as above is linked for quick access.

Search for Content by Title or Topic

Next, let's discuss the search bars. The Learning Hub has two search bars, one on the Dashboard (Home) page and one on the Course Catalog page.

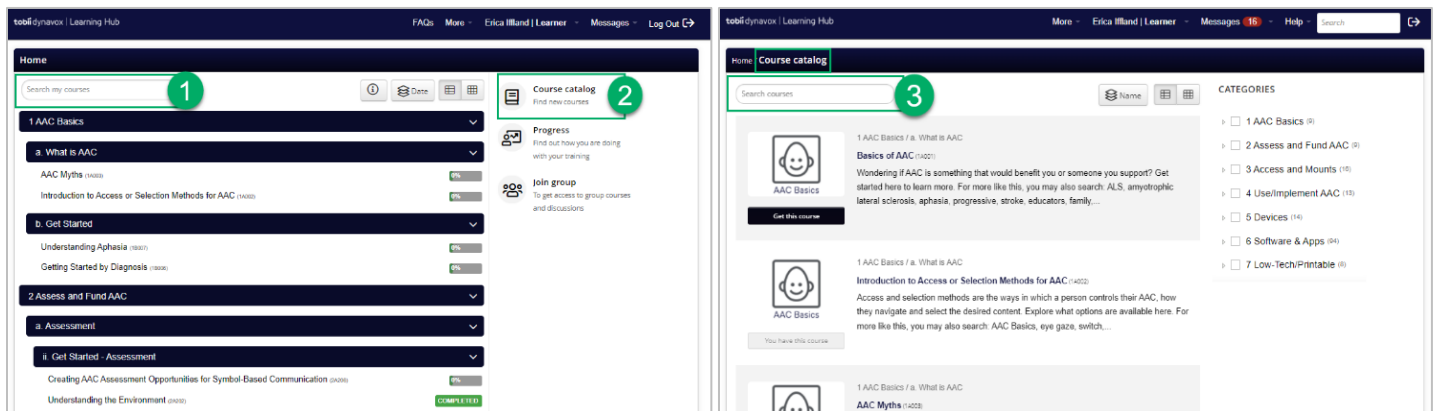
i Prefer to watch? View this [video](#) about searching the Course Catalog.

Dashboard Search Bar

The **Dashboard search bar (1)**, visible when you first log into the Learning Hub, will **ONLY** search the courses you have already started or added to your Dashboard.

Course Catalog Search Bar

To find new courses and search the whole content library, use the following steps: select the **Course Catalog (2)** on the Dashboard (Home) page, start typing a course title or topic in the **Course Catalog search bar (3)**.



Using the Course Catalog Search Bar (3)

Start typing a specific course title or try using a search term or topic listed below to find content you may need:

- **Software or device name** – TD Snap Aphasia, Accessible Apps, Boardmaker, TD Control, TD Pilot, I-16, TD I-110, Core First Learning, Boardmaker Activities-to-Go, legacy, etc.
- **Diagnosis** – cerebral palsy, ALS, stroke, autism, etc.
- **Learner or environment** – family, school, communication partner, educator, etc.
- **Access method** – eye gaze, scanning, touch, switch, positioning, mounting, etc.
- **Topic** – getting started, basics, access method, implementation, modeling, core vocabulary, assessment, editing, literacy, templates, fund, etc.
- **Course title or type** – What's New at Tobii Dynavox, CEU, resources, activities, etc.
- **Actions** – print, edit, sync, set up, teach, etc.

Start, Navigate, and Complete a Course

Once you find a course you want to take, use the steps below to add the course to your Dashboard, start the course, and complete it.

i Prefer to watch? View this [video](#) about navigating a course.

1. From the Course Catalog, select the **title** of the course to read the description and view the content.
2. Select **Get this course**. This will add the course to your Dashboard.
3. Select **Start or resume course**.
4. View the content. It may be a document or video. When finished with the unit, select **Complete and continue** to mark the unit complete and move to the next unit.
5. You can also use the **navigation menu** to find a specific content.

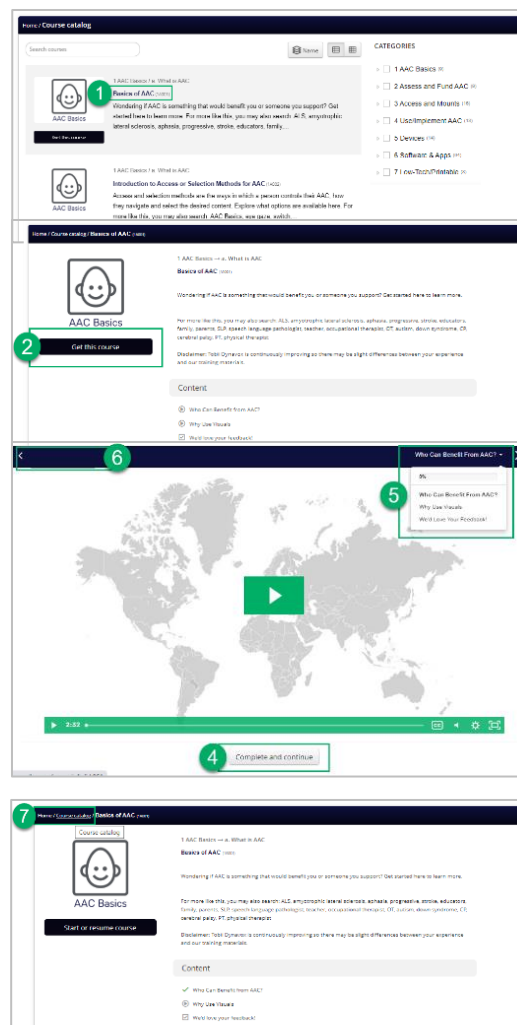
Notes about the navigation menu:

- This navigation option may not be available for all courses because some courses are designed for you to move through the units in a sequential order.
- As you view the assets and use the **Complete and continue** button, units will be marked as complete with a check mark.
- You can also see your progress toward completion at the top of this menu. You will see **Completed** once you meet the completion requirement.

6. To exit the course and return to the course description page, select the **course title** in the top left corner.

Note: When you hover over the course title, a back button will appear. Select it to exit.

7. Select **Course Catalog** or **Home** from the navigation string to either view the catalog or your Dashboard.



Locate & Download Certificates of Completion

Finally, for courses that require you to complete a **Final Quiz**, you will also earn a **Certificate of Completion** for your records. To learn how to access the certificate once the completion rules are met, follow the steps in this [guide](#).

